

**Contact person:**

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**Contact:**

Counselling Centre for Employment Schwelm  
Kaiserstraße 55  
58332 Schwelm

**Working hours:**

Monday	2 p.m to	5 p.m.
Tuesday	9 a.m to	1 p.m.
Friday	9 a.m to	12 a.m.



**Counselling Centre for Employment  
Schwelm**

**If you are unemployed or are exposed to the risk of unemployment and are concerned about labour exploitation, you are welcome to contact the Counselling Centre for Employment here.**

Mit finanzieller Unterstützung des Landes Nordrhein-Westfalen und des Europäischen Sozialfonds

**You can contact the Counselling Centre for Employment if you are experiencing any of the following problems or have any of the following questions:**

**Work/Labour Exploitation:**

- Is my employment contract correct?
- I have been dismissed. What can I do?
- I work so much, but I am paid less than the minimum wage.
- I have to buy work materials at my own expense.
- My working time account is not kept properly.
- I do not get paid when I am sick or on holiday.
- I do not get any holiday.
- My work is dangerous; but I do not get any protective gear or proper instructions.
- I am not given breaks after six hours of work.
- The employer has my passport/ID card.
- I am treated badly, insulted or yelled at on the job.
- The rent for my resting place is deducted from my wages and / or is far too high for the accommodation.
- We also deal with many other work-related issues.

**Suppose you have a concern about the services / offices, such as:**

- Am I entitled to child allowance, child benefit, parental allowance, housing benefit, unemployment benefit I or II?
- I have trouble understanding the application forms.
- I think my (benefit) statement is wrong.

**Or you could be concerned about job search/application:**

- I am looking for work and need help.
- I need application documents
- and so on.

**We offer assistance:**

- in clarifying conflicts with the employer
- if you have been dismissed from your job
- • in case of labour law violations on the part of the employer
- when applying for social benefits
- to review decisions
- to formulate objections
- in job searches
- in the preparation of application documents
- by referring applicants to a suitable counselling service
- by making use of (specialist) legal assistance
- and so on.



\* Our services include low-threshold advice and support.  
No legal advice!